

ANNUAL PROCUREMENT PLAN FOR 2020
For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
2. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps-philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
4. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
 - a. DBM Central Office- for entities in the Central Office
 - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs

The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:

 - a. app.nga.ps@gmail.com- For central and regional offices of all national government agencies
 - b. app.suc.ps@gmail.com- For main and other campuses of all state universities and colleges
 - c. app.gocc.ps@gmail.com- For all central and regional offices of government owned and controlled corporations
 - d. app.deped.ps@gmail.com- For primary and secondary schools
 - e. app.lgu.ps@gmail.com - For Local government units
5. Consistent with Circular Letter No.2017-12 dated October 19, 2018, the APP for FY 2018 must be submitted on or before **November 30, 2019**.
6. Rename your APP file in the following format: APP2018- Name of Agency- Region (e.g. APP2018 -PS- Central Office).
7. For further assistance/clarification, agencies may call the Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)689-7750 loc. 4021.

Department/Bureau/Office: PROFESSIONAL REGULATION COMMISSION

Agency Account Code:

Contact Person: ELENITA L. TAN, PH.D.

Region: LEGAZPI CITY

Position: Regional Director

Address: Rawis, Legazpi City

E-mail : prc.legazpicity@gmail.com

Telephone/Mobile 052-4813323

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
A. AVAILABLE AT PROCUREMENT SERVICE STORES																				
COMMON ELECTRICAL SUPPLIES																				
1 BATTERY, dry cell, AA, 2 pieces per blister pack	pack		3		3		3		3		3		3		3		3	12	21.45	257.40
2 BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	2		2	4		2		2	2		2	4		2		2	12	20.31	243.67
COMMON OFFICE SUPPLIES																				
1 AIR FRESHENER, aerosol, 280ml/150g min	can	5			5				0		5		5				0	10	94.67	946.66

2	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	5			5	5			5	5			5	5			5	20	48.40	968.00
3	CARBON FILM, A4 SIZE, 100 sheets per box	box				0				0				0				0	0	207.46	-
4	CARBON FILM, PE, black, size 216mm x 330mm, 100	box				0		3		3				0		3		3	6	231.07	1,386.40
5	CARTOLINA, ASSORTED COLORS, 20 pieces per pa	pack			1	1				0			1	1				0	2	92.09	184.18
6	CHALK, WHITE ENAMEL, 100 pieces per box	box			15	15				0			20	20				0	35	28.45	995.61
7	CLEARBOOK, A4 SIZE	piece				0				0				0				0	0	38.56	-
8	CLEARBOOK, LEGAL	piece		10		10				0				0				0	10	46.55	465.52
9	CLIP, BACKFOLD, 19MM, 12 pieces per box	box		12		12				0				0				0	12	9.67	116.03
10	CLIP, BACKFOLD, 25MM, 12 pieces per box	box		12		12				0				0				0	12	16.80	201.56
11	CLIP, BACKFOLD, 32MM, 12 pieces per box	box		12		12				0				0				0	12	22.28	267.30
12	CLIP, BACKFOLD, 50MM, 12 pieces per box	box		12		12				0				0				0	12	50.89	610.63
13	CORKBOARD	piece			2	2				0				0			2	2	4	1,000.00	4,000.00
14	CORRECTION TAPE, 1 piece in individual plastic	piece	10	10	50	70	10	10	10	30	10	10	50	70	10	10	10	30	200	15.42	3,084.40
15	DATA FILE BOX, made of chipboard, with closed ends	piece	5	5	10	20	10	10	10	30	5	5	10	20	10	10	10	30	100	84.92	8,492.00
16	DATA FOLDER, made of chipboard, taglia lock	piece	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	75.50	9,060.48
17	ENVELOPE, DOCUMENTARY, for legal size documen	box			3	3				0			5	5				0	8	569.89	4,559.10
18	ENVELOPE, EXPANDING, KRAFTBOARD,for legal si	piece				0				0				0				0	0	674.28	-
19	ENVELOPE, EXPANDING, PLASTIC	piece			300	300				0			300	300				0	600	27.50	16,500.00
20	ENVELOPE, MAILING, 500 pieces per box	box		3		3				0		3		3				0	6	398.68	2,392.10
21	ENVELOPE, MAILING, WITH WINDOW, 500 pieces p	box				0				0				0				0	0	431.34	-
22	ERASER, FELT, FOR BLACKBOARD OR WHITEBOA	piece		2		2				0		2		2				0	4	4.86	19.45
23	FASTENER, PLASTIC, 70mm between prongs, 50 set	box			12	12				0			12	12				0	24	38.50	924.00
24	FILE ORGANIZER, LEGAL	piece				0	4			4				0	4			4	8	94.64	757.15
25	FILE TAB DIVIDER, LEGAL, 5 colors per set	set				0				0				0				0	0	17.47	-
26	FOLDER, FANCY, A4, 50 pieces per bundle	bundle				0				0				0				0	0	265.95	-
27	FOLDER, FANCY, legal, 50 pieces per bundle	bundle	5		5	10		5		5	5		5	10		5		5	30	358.06	10,741.83
28	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5m	box				0	1			1				0	1			1	2	1,050.19	2,100.38
29	FOLDER, with TAB, A4, 1 pack [100 pieces per pack]	pack				0				0				0				0	0	228.23	-
30	FOLDER, with TAB, LEGAL, 1 pack [100 pieces per pa	pack		2		2	2		2	4		2		2	2		2	4	12	307.60	3,691.25
31	INDEX TAB, 5 set per box	box		10		10		10		10		10		10		10		10	40	58.45	2,338.16
32	GLUE, all purpose, gross weight: 200 grams min	jars	20	10	20	50	20	10	20	50	20	10	20	50	20	10	20	50	200	54.34	10,868.00
33	LOOSELEAF COVER, 50 sets per bundle	bundle			5	5				0			10	10				0	15	737.77	11,066.55
34	MARKER, FLUORESCENT, 3 colors per set	set	5			5		2		2		2		2	5			5	14	40.95	573.34
35	MARKER, PERMANENT, bullet type, black	piece	2	2	10	14	2	2	2	6	2	2	20	24	2	2	2	6	50	9.88	493.90

36	MARKER, PERMANENT, bullet type, blue	piece		3	50	53		3		3		3	50	53		3		3	112	9.88	1,106.34
37	MARKER, PERMANENT, bullet type, red	piece		3		3		3		3		3		3		3		3	12	9.88	118.54
38	MARKER, WHITEBOARD, black	piece		3	24	27		3		3		3	36	39		3		3	72	13.05	939.31
39	MARKER, WHITEBOARD, blue	piece		2		2		2		2		2		2		2		2	8	13.05	104.37
40	MARKER, WHITEBOARD, red	piece		2		2		2		2		2		2		2		2	8	13.05	104.37
41	MOP HANDLE	piece	4			4			0					0				0	4	160.00	640.00
42	MOP HEAD	piece	6			6			0					0				0	6	60.00	360.00
43	NOTEPAD, STICK-ON, 2X3, 100 sheets per pad	pad		10		10			0		10		10					0	20	35.44	708.84
44	NOTEPAD, STICK-ON, 3X3, 100 sheets per pad	pad		10		10			0		10		10					0	20	45.65	913.00
45	NOTEPAD, STICK-ON, 3X4, 100 sheets per pad	pad			10	10			0			10	10					0	20	61.67	1,233.32
46	PAPER CLIP, 33MM, 100 pieces per box or 52 grams	box	10			10	10			10	10			10	10			10	40	6.92	276.76
47	PAPER CLIP, 50MM, 100 pieces per box or 120 grams	box	10			10	10			10	10			10	10			10	40	15.44	617.76
48	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	50			50	50			50	50			50	50			50	200	189.54	37,908.20
49	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	55	25	25	105	72	70	115	257	72	70	100	242	100	70	50	220	824	213.22	175,696.58
50	PAPER, MULTIPURPOSE, (A4)	ream		20		20		20		20		20		20		20		20	80	171.22	13,697.20
51	PAPER, MULTIPURPOSE, (Legal)	ream		25		25		25		25		25		25		25		25	100	193.12	19,311.60
52	PUSHPINS	pack	1			1	1			1	1			1	1			1	4	200.00	800.00
53	RECORD BOOK, 300 PAGES, size: 214mm x 278mm	piece			10	10				0			10	10				0	20	77.79	1,555.84
54	RECORD BOOK, 500 PAGES, size: 214mm x 278mm	piece			20	20				0			20	20				0	40	112.11	4,484.48
55	RING BINDER, PLASTIC, 32MM, 84 rings	bundle		5		5				0		5		5				0	10	221.80	2,218.04
56	RUBBER BAND, 70mm min lay flat length (#18)	box			10	10			5	5			10	10			5	5	30	120.45	3,613.50
57	RULER, PLASTIC, 450MM, 1 piece in individual plastic	piece				0				0				0				0	0	16.25	-
58	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	10	10	10	30	10	10	10	30	10	10	10	30	10	10	10	30	120	38.07	4,568.52
59	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	38.07	2,284.26
60	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	5	5	5	15	5	5	5	15	5	5	5	15	5	5	5	15	60	38.07	2,284.26
61	STAMP PAD INK, purple or violet, 50ml (min.)	bottle		15		15		15		15		15		15		15		15	60	28.89	1,733.16
62	STAMP PAD, FELT, bed dimension: 60mm x 100mm	piece		3		3		2		2		3		3		2		2	10	37.54	375.43
63	STAPLE WIRE, HEAVY DUTY, 23/13	box			2	2			2	2			2	2			2	2	8	21.74	173.89
64	STAPLE WIRE, STANDARD	box	5	10	5	20	5	10	5	20	5	10	5	20	5	10	5	20	80	22.06	1,764.40
65	TAPE, MASKING, width: 24mm (±1mm)	roll	2		2	4		2		2	2		2	4		2		2	12	60.63	727.58
66	TAPE, MASKING, width: 48mm (±1mm)	roll		2		2	2		2	4		2		2	2		2	4	12	117.26	1,407.12
67	TAPE, PACKAGING, width: 48mm (±1mm)	roll	10			10				0	10			10				0	20	20.02	400.40
68	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	12			12	12			12	12			12	11			11	47	12.01	564.56
69	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll			5	5			5	5			5	5			5	5	20	21.97	439.34

70	TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12 r	pack	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	94.38	1,132.56
71	TONER CART, SAMSUNG MLT-D203L, Black	cart	5			5	5			5	5			5	5			5	20	5,079.36	101,587.20
72	WHITEBOARD	piece				0				0				0				0	0	525.00	-
73	WHITEBOARD, MARKER, BLACK	box		2		2				0				0		2		2	4	550.00	2,200.00
74	WRAPPING PAPER, 50 sheets per pack	pack			20	20				0			30	30				0	50	142.64	7,131.85

COMMON OFFICE DEVICES

1	CUTTER BLADE, 10 pieces per tube	tube				0				0				0				0	0	10.32	-
2	CUTTER KNIFE	piece			60	60				0			60	60				0	120	32.71	3,925.68
3	PUNCHER, paper, heavy duty, with two hole guide, 1 p	piece				0			3	3				0			3	3	6	145.16	870.94
4	SCISSORS, symmetrical, blade length: 65mm, 1 piece	piece				0			5	5				0			5	5	10	17.16	171.60
5	STAPLE REMOVER, PLIER TYPE	piece	3			3				0	3			3				0	6	25.69	154.11
6	STAPLER, STANDARD TYPE, load cap: 200 staples r	piece				0	5			5				0	5			5	10	171.03	1,710.28
7	TAPE DISPENSER, TABLE TOP	piece				0	3			3				0	3			3	6	61.41	368.48

COMMON JANITORIAL SUPPLIES

1	BROOM, soft (Tambo)	piece	4			4				0				0				0	4	98.00	392.00
2	CLEANER, TOILET BOWL AND URINAL, , 900ml-1,00	bottle	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	45.76	1,647.36
3	CLEANSER, SCOURING POWDER, 350g min./can	can	2			2	2			2	2			2	2			2	8	26.31	210.50
4	DETERGENT POWDER, all purpose, 1kg per plastic p	pouch	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	41.17	988.15
5	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can				0				0				0				0	0	126.40	-
6	INSECTICIDE, aerosol type, net content: 600ml min	can	3			3				0	3			3				0	6	153.30	919.78
7	Trashbag, black, 940mmx1016mm, 10pcs per roll/pack	roll	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	153.87	5,539.25
8	WASTEBASKET, NON RIGID PLASTIC	piece				0				0		5		5				0	5	27.46	137.28

COMMON OFFICE EQUIPMENT

1																			0		-
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COMMON COMPUTER SUPPLIES

1																			0		-
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HANDBOOK ON PROCUREMENT

1																			0		-
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CONSUMABLES

1	HP INK CART, 664 BLACK	cart	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	250.00	6,000.00
2	HP INK CART, 664 CYAN	cart	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	250.00	3,000.00
3	HP INK CART, 664 YELLOW	cart	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	250.00	3,000.00
4	HP INK CART, 664 MAGENTA	cart	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	250.00	3,000.00
2	INK CART, HP CN692AA, (HP704), Black	cart	10			10	10			10	10			10	10			10	40	372.94	14,917.76

3	INK CART, HP CN693AA, (HP704), Tri-color	cart	5			5	5			5	5			5	5			5	20	372.94	7,458.88
4	RIBBON CARTRIDGE LX310	cart	2	1	1	4	1	1	1	3	2	1	1	4	1	1	1	3	14	160.00	2,240.00
5	RIBBON INK FOR ADDING MACHINE	piece	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	30.00	360.00
6	TYPEWRITER RIBBON (Manual Typewriter, Olympia)	piece				0				0				0				0	0	15.75	-

B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

COMMON ELECTRICAL SUPPLIES

Column1	Column2	unit of measure	Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Q3	Oct	Nov	Dec	Q4	Total Quantity	Price Catalogue	TOTAL AMOUNT
1	LIGHT BULB, Light Emitting Diode (LED), 6W	piece		20		20				0				0				0	20	230.00	4,600.00
2	ELECTRICAL TAPE	roll			3	3				0			3	3				0	6	20.02	120.12
3	FLOURESCENT LIGHT	tube		20		20				0				0				0	20	70.00	1,400.00
4	FLOURESCENT LIGHT, LED	tube		30		30				0				0				0	30	150.00	4,500.00

COMMON OFFICE EQUIPMENT

1	CALCULATOR, COMPACT, electronic, 12 digits cap, 1	piece		4		4				0		4		4				0	8	148.72	1,189.76
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COMMON OFFICE SUPPLIES

1	ADDING MACHINE TAPE	roll	3	3	3	9	3	3	3	9	3	3	3	9	3	3	3	9	36	17.00	612.00
2	BALLPEN, BLACK	box	5		5	10		5		5	5		5	10		5		5	30	60.00	1,800.00
3	BALLPEN, BLUE	box	5		5	10		5		5	5		5	10		5		5	30	60.00	1,800.00
4	BALLPEN, RED	box	5		5	10		5		5	5		5	10		5		5	30	60.00	1,800.00
5	COLOR PAPER, ASSORTED	ream	3			3	2			2	3			3	2			2	10	165.00	1,650.00
6	CORRUGATED BOX	piece			200	200				0			300	300				0	500	40.00	20,000.00
7	DATING AND STAMPING MACHINE	piece				0				0				0				0		900.90	-
8	DATER	piece				0				0				0				0	0	47.25	-
9	DISHWASHING LIQUID	bottle	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	65.00	1,560.00
10	ENVELOPE, TRANSPARENT PLASTIC	piece				0				0				0				0	0	7.33	-
11	FACE MASK DISPOSABLE (50PCS/BOX)	box				0				0				0				0	0	105.00	-
12	FLASH DRIVE, 16 GB capacity, 1 piece in individual bl	piece				0			5	5				0				0	5	587.82	2,939.09
13	HANDHELD BACKLIGHT	unit		2		2				0				0				0	2	500.00	1,000.00
14	HANDWASH	bottle	2			2	2			2	2			2	2			2	8	178.00	1,424.00
15	IN/OUT TRAY	piece		1		1		1		1		1		1		1		1	4	450.00	1,800.00
16	MAGAZINE FILE BOX LARGE	piece				0				0				0				0	0	43.68	-
17	PAPER, THERMAL, 216MM X 30M	roll				0				0				0				0	0	51.22	-

18	RUBBER STAMP	piece		2		2		2		2		2		2		2	8	350.00	2,800.00
19	SELF INKING STAMP	piece		1		1		0		1		1				0	2	2,295.00	4,590.00
20	SPONGE	piece	23			23		0				0				0	23	35.00	805.00
21	STICKER PAPER, SHORT, WHITE	pack				0		0				0				0	0	52.50	-
22	TWINE, PLASTIC	roll			5	5		0			5	5				0	10	56.06	560.56
23	PHILIPPINE NATIONAL FLAG	piece		1		1		0		1		1				0	2	351.21	702.42
24	MANILA PAPER	piece				0		0				0				0	0	3.68	-
25	PLASTIC, TRANSPARENT LARGE	piece			40	40		0			50	50				0	90	35.00	3,150.00
26	PLASTIC WRAP	roll			1	1		0			2	2				0	3	950.00	2,850.00
27	TYPEWRITER RIBBON	piece		3		3		3		3		3		3		3	12	23.00	276.00
28	CORRUGATED BOX	piece				0		0				0				0	0	36.75	-

COMMON JANITORIAL SUPPLIES

1					0			0			0			0		0	0		-
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CONSUMABLES

2	DUPLO MASTER ROLL	roll				0				0				0				0	0	4,689.30	-
3	DUPLO INK	tube				0				0				0				0	0	969.68	-
4	INK, RISO EZ TYPE BLACK	tube	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	1,690.00	20,280.00
5	MASTER ROLL, RISO RZ-A377	tube	3			3	3			3	4			4	3			3	13	5,040.00	65,520.00
6	TONER CART, BROTHER TN-3448, Black	cart	5			5	5			5	5			5	5			5	20	2,942.00	58,840.00
7	TONER CART, KYOCERA TK-3104, Black	cart	5			5	5			5	5			5	5			5	20	3,000.00	60,000.00
8	TONER CART, KYOCERA TK-5144K	cart	4			4	4			4	4			4	4			4	16	4,000.00	64,000.00
9	TONER CART, KYOCERA TK-5144C	cart	2			2	2			2	2			2	2			2	8	4,000.00	32,000.00
10	TONER CART, KYOCERA TK-5144Y	cart	2			2	2			2	2			2	2			2	8	4,000.00	32,000.00
11	TONER CART, KYOCERA TK-5144M	cart	2			2	2			2	2			2	2			2	8	4,000.00	32,000.00
12	TONER CART, SHARP MX-237FT	cart	2			2	2			2	2			2	2			2	8	4,500.00	36,000.00

Office Equipment and Accessories

1	CURTAIN ROD	piece				0			0			0				0	0	37.80	-
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Office Supplies

1	Bedsheets	piece				0		5		5		0				0	5	1,000.00	5,000.00
2	Curtains	piece				0		20		20		0				0	20	500.00	10,000.00
3	BROOM, STICK (TINGTING)	piece	4			4				0		0				0	4	27.00	108.00
4	DUST PAN, non-rigid plastic	piece	4			4				0		0				0	4	30.00	120.00
5	MOPBUCKET	piece	4			4				0		0				0	4	950.00	3,800.00
6	BLANKETS	piece				0		4		4		0				0	4	500.00	2,000.00

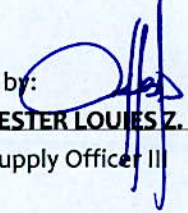
7	PILLOWS	piece				0		4		4			0			0	4	300.00	1,200.00	
8	Towels	piece				0		4		4			0			0	4	400.00	1,600.00	
Audio and visual presentation and composing equipment																				
1						0				0			0			0	0		-	
Photographic or filming or video equipment																				
1						0				0			0			0	0			
Cleaning Equipment and Supplies																				
1	FURNITURE CLEANER, aerosol type, 300ml min per d	can				0				0			0			0	0	91.73	-	
2	RAGS, ALL COTTON, 32 pieces per kilo per bundle	bundle			2	2				0			2	2		0	4	59.20	236.81	
3	SPRAY GUN	piece				0				0			0			0	0	50.40	-	
4	SCOURING PAD, 5 pieces per pack	pack				0				0			0			0	0	108.11	-	
Paper Materials and Products																				
1						0				0			0			0	0		-	
Lighting and fixtures and accessories																				
1						0				0			0			0	0		-	
Electrical equipment and components and supplies																				
1						0				0			0			0	0		-	
Computer Supplies																				
1	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit	unit				0		5		5			0		5		5	10	157.53	1,575.31
2	WIFI RECEIVER (TP-LINK)	piece				0				0			0			0	0	585.90	-	
Computer Equipment and Accessories																				
1						0				0			0			0	0		-	
*Other Categories																				
1	FIRE EXTINGUISHER, DRY CHEMICAL	unit				0				0	5		5			0	5	1,258.40	6,292.00	
C. TOTAL (A + B):																		P	1,047,000.00	
D. ADDITIONAL PROVISION FOR																		P	104,700.00	
E. GRAND TOTAL (C + D)																		P	1,151,700.00	
F. APPROVED BUDGET BY THE																				
G. MONTHLY CASH REQUIREMENTS																				
G.1 Available at Procurement Service Stores				#REF!		#REF!		#REF!		#REF!		#REF!		#REF!		#REF!		#REF!	P	550,499.68
G.2 Other items not available at PS but regularly purchased from other sources				#REF!		#REF!		#REF!		#REF!		#REF!		#REF!		P		496,501.06		
TOTAL MONTHLY CASH REQUIREMENTS				#REF!		#REF!		#REF!		#REF!		#REF!		#REF!		P		1,047,000.74		

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


LESTER LOUIES Z. BONTOR

Supply Officer III

Certified Funds Available:

JONABELLE KYM C. ALACAR

Budget Officer III

Approved by:


ELENITA L. TAN Ph.D.

Regional Director